



**DEPARTMENT OF PUBLIC SAFETY
POLICIES & PROCEDURES**



POLICY NUMBER	
OPR:09	
EFFECTIVE DATE: 11/06/2012	ORIGINAL ISSUED ON: 08/05/1999
REVISION NO: 5	

SUBJECT: RESIDENCY REQUIREMENT

1.0 PURPOSE

The purpose of this policy is to provide guidelines outlining residency requirements for commissioned employees of the Department of Public Safety.

2.0 POLICY

It is the policy of the Department of Public Safety to ensure adequate and timely response to requests for emergency police service. Therefore, a residency requirement for all commissioned officers of the Department of Public Safety is established.

3.0 APPLICABILITY

This policy applies to all commissioned officers of the Department of Public Safety.

4.0 REFERENCES

NONE

5.0 DEFINITIONS

- A. Duty Station** – Headquarters, district, or sub-district office.
- B. Post** – Any assignment other than a duty station.
- C. Assigned District** – The boundaries of the uniform district in which the duty station or post is located. The duty station for commissioned officers assigned to other than the Uniform Bureau shall be the Headquarters, district, sub-district, post, or other office identified in their letter of assignment.

6.0 PROCEDURE

- A.** It is the policy of the Department of Public Safety that all commissioned police officers will reside within forty-five (45) road miles of the district or sub-district office to which they are assigned.
- B.** An officer who resides outside the State of New Mexico, but within forty-five (45) road miles of the district or sub-district office to which they are assigned, may use their assigned vehicle to travel to and from their residence across state lines. The officer must first submit an IDC through his/her chain of command to the Chief for approval.
- C.** An officer who resides more than forty-five (45) miles from the district or sub-district office to which they are assigned may not drive their state assigned vehicle further than forty-five (45) miles. They may either leave the vehicle at their assigned office or locate a secure location within the forty-five (45) mile limit to park the vehicle. The secure area must be approved by the district/bureau commander.
- D.** The district/bureau commander may request that the officers be assigned to a post within the district or bureau. The request will identify the need for establishing a post and will include the area in which the officer must reside in order to perform his/her duties within the post. The request must be approved by the Chief.

Clarification added.

